

# RELEASE NOTES (8.9) – 8.6.2021

Texas Health and Human Service Commission (HHSC) Clinical Management for Behavioral Health Services (CMBHS) Release Information Date 08/06/2021		
Page or Function	Description of Change and/or User Instructions	Business Entity/User Type Impacted
PRE100 Prescription Dropbox Screen	<ul style="list-style-type: none"> <li>In CMBHS, under the <b>Provider Tools</b> menu there is a new sub-menu called <b>Prescription Dropbox</b>.</li> <li>The new <b>PRE 100 Prescription Dropbox Screen</b> has two main sections:               <ol style="list-style-type: none"> <li>Prescription Dropbox Search</li> <li>Prescription Dropbox List</li> </ol> </li> <li>The <b>Prescription Dropbox Search</b> section has eight dropdown menus on which to filter records in the <b>Prescription Dropbox List</b> and include:               <ol style="list-style-type: none"> <li>Dropbox Name</li> <li>City</li> <li>Region</li> <li>County</li> <li>Coalition</li> <li>Paid By</li> <li>Maintained By</li> <li>Provider</li> </ol> </li> <li>The <b>Prescription Dropbox List</b> displays a table with all of the Providers' records for Prescription Dropbox sites.               <ul style="list-style-type: none"> <li>Each record displays information about the Prescription Dropbox and has the following columns:                   <ol style="list-style-type: none"> <li>Dropbox Name</li> <li>Address</li> <li>City</li> <li>County</li> <li>Region</li> <li>Zip Code</li> </ol> </li> </ul> </li> </ul>	Mainly TTOR Prevention & Intervention Providers  Read-write access will be assigned to the role of Clinician, DSHS System Administrator

	<ul style="list-style-type: none"> <li>7. Funded</li> <li>8. Coalition</li> <li>9. Paid By</li> <li>10. Maintained By</li> <li>11. Lbs</li> <li>12. Destruction Date</li> <li>13. Dropbox Status</li> <li>14. Created Date</li> <li>15. Provider Location</li> </ul> <ul style="list-style-type: none"> <li>○ At the bottom of the Prescription Dropbox List table, the Total Lbs (pounds) for all the Providers' records are displayed.</li> </ul> <ul style="list-style-type: none"> <li>• On the top right of the Prescription Dropbox Screen PRE100 are three buttons that include: <ul style="list-style-type: none"> <li>1. Add New</li> <li>2. Print All</li> <li>3. Close</li> </ul> </li> <li>• Selecting <b>Add New</b> opens a new screen <b>PRE101 Prescription Dropbox Detail</b> where a new record can be entered.</li> <li>• Selecting <b>Print All</b> will export and save a printout of the Providers' records as a .pdf document.</li> <li>• Selecting <b>Close</b> will close the <b>PRE100 Prescription Dropbox Screen</b> and return the user to the landing page in CMBHS.</li> </ul>	
<b>PRE100 Prescription Dropbox Screen</b>	<ul style="list-style-type: none"> <li>• When Logged in as a <b>DSHS Oversight</b> or <b>DSHS System Support</b> user at the Department of State Health Services provider location, there are three buttons at the top right of the <b>PRE100 Prescription Dropbox Screen</b> which include: <ul style="list-style-type: none"> <li>1. Print Address</li> <li>2. Print All</li> <li>3. Close</li> </ul> </li> <li>• Selecting <b>Print Address</b> exports and saves a .CSV file of all the records in the <b>Prescription Dropbox List</b>.</li> </ul>	<b>Read-only access will be assigned to DSHS Oversight, DSHS System Support</b>

	<ul style="list-style-type: none"> <li>Selecting <b>Print All</b> exports and saves a .pdf document of all the records in the <b>Prescription Dropbox List</b>.</li> </ul>	
<b>PRE101 Prescription Dropbox Detail Screen</b>	<ul style="list-style-type: none"> <li>The new <b>PRE101 Prescription Dropbox Detail Screen</b> allows a user to enter data for a new Prescription Dropbox record.</li> <li>There are several required fields that must be completed and are marked with a red asterisk including: <ol style="list-style-type: none"> <li>Address</li> <li>Zip Code</li> <li>City</li> <li>State</li> <li>County</li> <li>Region</li> <li>Is this drop box and environmental strategy of an HHSC funded Community Coalition</li> <li>Dropbox paid by</li> <li>Dropbox maintained by</li> <li>Dropbox Status</li> </ol> </li> <li>Some of the fields that must be filled out are pre-populated in dropdown menus to select. The first field must be completed to pre-populate the next field.</li> <li>At the top right of the Screen there are two buttons that can be selected: <ol style="list-style-type: none"> <li>Save</li> <li>Cancel</li> </ol> </li> <li>Selecting <b>Save</b> will permanently save the record.</li> <li>Selecting <b>Cancel</b> will close the record and not save it.</li> </ul>	<b>Read-write access will be assigned to the role of Clinician, DSHS System Administrator</b>
<b>PRE101 Prescription Dropbox Detail Screen</b>	<ul style="list-style-type: none"> <li>If a record is Selected and then the View button is pressed on <b>PRE 100 Prescription Dropbox Screen</b>, then a new PRE101 Prescription Dropbox Detail Screen displays.</li> <li><b>PRE 100 Prescription Dropbox Screen</b> has two sections: <ol style="list-style-type: none"> <li>Prescription Dropbox Entry</li> <li>Audit Information</li> </ol> </li> <li><b>Prescription Dropbox Entry</b> lists all the details for the record.</li> </ul>	<b>Read-only access will be assigned to DSHS Oversight, DSHS System Support</b>

	<ul style="list-style-type: none"> <li>• <b>Audit Information</b> lists the when the record was created, saved and by whom.</li> <li>• There are two buttons on the top right of the screen, which includes <b>Close</b> and <b>Print</b>. <ul style="list-style-type: none"> <li>○ The <b>Close</b> button will close the selected record</li> <li>○ The <b>Print</b> button will export the record as a .pdf document.</li> </ul> </li> </ul>	
<b>Business Rule Suspension List</b>	<p>The Business Rule Suspension List now allows HCBS-AMH Oversight role or HCBS-AMH Application Reviewer to suspend IRP automatic approvals business rule in the following fashion:</p> <ul style="list-style-type: none"> <li>• If the suspension status on the saved Business Rule Suspension is 'On', then the system will suspend the IRP automatic approval for the selected provider locations in the CMBHS application. As a result, created IRP's on selected locations on the Business Rule Suspension List will not be automatically approved by the system and will require an authorization from HCBS-AMH staff.</li> <li>• If the suspension status on the saved Business Rule Suspension is 'Off', then the system will run the IRP automatic approval for the selected provider locations in the CMBHS application. As, part of the process, these IRP's will not reflect on the HCBS-AMH Authorization List screen for review by HCBS-AMH staff.</li> </ul>	<b>HHSC Staff</b>
<b>HCBS Email Templates</b>	<p>Various formatting updates and data fixes were made to the following email templates:</p> <ul style="list-style-type: none"> <li>• HCBS-AMH Eligibility Determination Letter</li> <li>• HCBS-AMH Re-enrollment Letter</li> <li>• HCBS-AMH Suspension Letter</li> <li>• HCBS-AMH Pending Waiver Decision Letter</li> <li>• HCBS-AMH Ineligibility Determination Letter</li> <li>• HCBS-AMH Provider Transfer Letter</li> <li>• HCBS-AMH Disenrollment Letter</li> </ul>	<b>HHSC Staff</b>
<p><b>If you have problems using CMBHS please contact the CMBHS Help Line at 1 866 806-7806 Monday - Friday 8:00 am to 4:30 pm</b></p>		